Government of India Ministry of Coal Office of the Coal Controller, Kolkata – 700001

No. CCO-Acct0A105(3)/1/2021-Acct.

Dated the 8th October, 2021

CIRCULAR

Sub :- Deduction of Income Tax at source for the year 2021-22(AY 22-23) reg.

All employees working in the Coal Controller's Organisation, Kolkata, Extended CCO Office at New Delhi and Regional office at Dhanbad are requested to intimate their personal savings with supporting documents during the year 2021-22 in the enclosed Proforma by $\mathbf{1}^{\text{st}}$ November, 2021.

If no intimation is received by the above mentioned date, tax on Income for 2021-22 will be deducted without computing the personal savings.

(GOURANGA SINGH) DY.ASSTT. COAL CONTROLLER/DDO

Distribution:

- 1. All Officers.
- 2. All Section Incharge with a request to bring the circular to the notice of the employees working under them.
- 3. Extended CCO, New Delhi.
- 4. Dhanbad Office.

5. IT coll with reguest to upload on website.